

Monthly Activities to do with your Mentee

PLEASE BE INFORMED THAT THESE ACTIVITIES ARE ONLY SUGGESTIONS. IF THERE ARE OTHER ACTIVITIES THAT YOU COULD THINK OF, FEEL FREE TO SHARE THEM.

- Lunch with mentor and other HR Professionals
- Attending company training program with mentor
- Discussing proper business/telephone etiquette and corporate protocol
- Attend a company staff meeting. Be sure to debrief afterwards. Also encourage mentee to take notes and write down questions to discuss or ask afterwards.
- Attend SHRM meeting together
 - Mentor must introduce mentee to others
- Explain how certain issues are handled in mentor's business
- Observe the development of a special project
- Review resumes
- Observing a day of recruiting.
- Read an HR book together.
 - Mentors, this will be helpful to earn you points for your SHRM Certification. You can read the book together and discuss the main points or discussion questions.
- Discuss your mentee's challenges. How have they dealt with challenges in the past? If needed, brainstorm alternate ways to overcome that challenge.
- Discuss your mentee's strengths. What are ways that he/she can further develop these skills? What are potential problems that can result from over-reliance on them?
 - Mentees can record these answers in their mentee journals to help write their essay's at the end of the mentoring period.
- Provide oral feedback by having your mentee present something in a mock meeting and provide feedback afterwards.
- Volunteer together!
 - Find a local volunteering activity that you and your mentee can participate in together. Discuss the experience afterwards.